



## Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice

The Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice is for practitioners who want to conduct internal quality assurance of the assessment process from within a centre/organisation, by sample planning, monitoring and advising on the practice of assessors.

### Who is it For?

This qualification is for people working in, or looking to enter roles in internal quality assurance.

### How does it Work?

Trainee Verifiers will be required to have access to 2 assessors undertaking assessment activities on candidates in their specialised subject. The award is delivered across 3 half day training sessions with an allocated trainer. Sessions may be classroom or site based.

The first unit will aid your knowledge and understanding of the verification process this is a knowledge unit. This session will allow for the understanding of areas such as: Principles of Internal Quality Assurance; Planning Quality Assurance Activities; Techniques and Criteria for Monitoring Assessors and the Legal Practices.

You will then be assessed on a 1:1 basis whilst you build your portfolio of evidence against the criteria of the second unit; this will include at least one observation from your allocated trainer, whilst you are observing the practices of your Assessors. You will verifier complete assessment decisions using a range of assurance methods.

All materials shall be provided to you which are to be used through the courses of your program and full guidance on their use shall be covered in your sessions. A reading list is also made available to aid you learning.

The assessment and quality assurance qualifications will be part of an integrated suite of TAQA qualifications for training, assessment and quality assurance practitioners.

### What will I Gain?

On completion of the qualification you will become a qualified Verifier and be able to undertake verification activities for qualifications in your occupationally competent sector. You will receive a City and Guilds Level 4 Award in Internal Quality Assurance Process and Practice.

### What are the Benefits?

Those attaining this award are able to use their enhanced skill set in their workplace as a qualified Internal Verifier for staff wishing to verify a work based qualification.

### Progression

There is a possibility that you may wish to progress onto the Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice.

